



American Association of University Women  
Capital Branch  
March 22, 2016  
Capital Branch Board Meeting

Members Present		
Jane Johnson	Caroline Punches	Lin Nary
JoAnn Carpenter	Carolyn Kellogg	Shirley Hammon
Flo Bedrosian	Nancy Stiles	Diane Koditek
Mary Castro-Wilson	Phyllis Tirado	

The meeting was held at the home of Jane Johnson and called to order at 6:15 PM.

**Treasurer's Report:** Treasurer Phyllis Tirado provided a breakdown of the revenues and expenditures for last year. The board then reviewed what funds would be available for scholarships and fellowships for the upcoming year. The amount available for this year was determined to be \$6,381.20. Since this was less than the amount available last year, the board discussed whether to decrease the amount per scholarship or provide for fewer recipients. It was determined that last year's allocation of \$1,000 per scholarship was an appropriate amount. Nancy Stiles moved that we divide \$6,000 evenly between scholarships and fellowships, Mary Castro-Wilson seconded the motion. There was discussion about possible alternatives. The motion passed. After further discussion it was decided that the board would not make a recommendation to the membership at the business meeting, but would offer two alternatives. Option one would be an equal split between local scholarships and fellowships, Option 2 would be to give \$4,000 for local scholarships and \$2,000 for fellowships. Additional questions were raised about new ways to raise funds. It was suggested that we include a newsletter article about each member's ability to provide additional contributions specifically for scholarships.

**By-laws:** Nancy Stiles, Caroline Punches, and Jane Johnson worked on changes to the by-laws. More than one-half of the changes were required for the chapter to be in compliance with AAUW national standards. The committee looked at model AAUW by-laws to insure compliance. Members need to vote on the discretionary changes made by the chapter. This must be done 10 days before the annual meeting. The changes will be included in the upcoming newsletter so the members can review them. Jane Johnson indicated she will work on the chapter policies and procedures next year.

**Scholarships:** Carolyn Kellogg and two others have read the submissions for this year's scholarships. Carolyn has asked President Jane Johnson to ask for volunteers to chair the committee for next year.

**Feast of Chocolate Debriefing:** President Jane Johnson read from the report on the debriefing meeting held earlier in March. She further indicated it would be good to continue with a debriefing each year. Flo Bedrosian reported that she had spoken with the local Raley's and they were pleased with this year's event.

**Survey:** Part of the debriefing for the Feast of Chocolate included a suggestion that the members be surveyed to determine how they would like to see fundraising accomplished by the chapter. Caroline Panches completed the survey and provided the results. The response rate was 70% and the results will be shared with members at the next meeting.

**Programs:** Nancy Stiles led an evaluation of how our programs last year met the goals established at the beginning of the year.

The meeting was adjourned at 8:15 PM.

Respectfully Submitted,  
JoAnn Carpenter  
Secretary