



American Association of University Women
Capital Branch
August 22, 2016
Board Meeting

Members Present		
Jane Johnson	Phyllis Tirado	Caroline Punches
JoAnn Carpenter	Judy Welch	Nancy Stiles
Flo Bedrosian	Barbara LeBlanc	Susan Klekar
Mary Castro-Wilson	Lin Nary	Marty McGarry

The meeting was held at the home of Caroline Punches and called to order at 6:10 PM, by President Caroline Punches. President Punches asked if there were any changes to the minutes of the June 28, 2016 Board Meeting. No corrections were noted. Judy Welch made a motion to approve the minutes as submitted, Mary Castro-Wilson seconded and the motion was approved.

Treasurer's Report: Treasurer Phyllis Tirado provided a breakdown of bank balances for the July 1, 2016 through August 22, 2016 period. The only financial entry for the period was the expenditure of \$2,000 for the scholarships awarded last year. The status of signatories for the bank account has been updated. Mary Wilson, Phyllis Tirado, Jane Johnson, and Caroline Punches will be able to sign checks.

Strategic Plan: President Punches went over proposed goals for 2016-17 to help meet the AAUW Mission Statement and AAUW Branch Brand. The discussion included concerns regarding wording on the branch brand statement, scholarship funding, and the partnership with WNC. Ms. Punches will rework the verbiage and send an email to the board for approval of the changes.

Pecan Sales: A request was made from Shirley Hammon, chair of the Pecan Sales committee to raise the price charged by the branch for the upcoming season. It was suggested to raise the price on a regular package to \$11.00 and specialty pecans to \$12. This is one of the main fundraisers for the branch and the vendor has increased prices, so our profit has decreased. This is one of the means the branch has to support scholarships. Lin Nary moved to make the change and Mary Castro-Wilson seconded the motion. The motion was approved by the group.

Membership Brunch: Membership Chair, Mary Castro-Wilson provided an addendum to the agenda for all members indicating a recap of the brunch and a tentative agenda. There was a discussion about including a speaker, but members felt there would not be enough time to include a speaker within the existing time frame.

Feast of Chocolate: Flo Bedrosian and Susan Klekar indicated a tentative date has been set for this fundraiser as Saturday, February 11, 2017 at the same venue. The group decided the time should be from 12:00 noon to 2:00 PM. Susan has spoken to the new Culinary Arts director at Carson High School and she is on board with the event, so we will continue to have the students prepare a portion of the various chocolate delicacies. Flo and Susan indicated they will need a committee for publicity since it was felt that lack of attendance at last year's event could have been due to insufficient exposure for the event.

Some of the members heard from seniors who had previously attended that the \$15 price was too high, so they did not attend. So, it was determined that a new ticket price schedule should include a discount for seniors – they would pay \$10.00.

Meeting Sites/Dates: Judy Welch and Marty McGarry researched several potential new meeting sites. There were problems finding a site that had enough room for our group on our normal meeting night (first Thursday of the month). Several sites were available on the first Tuesday of the month. Included in those located centrally in Carson City were the Cooperative Extension Center, The Hub, and the Sherriff's Office. The Hub and Sherriff's Office were not available on the first Thursday, but had a larger meeting space.

There was a further discussion about whether members would mind changing the date. Our member survey indicated many would be willing to do that, especially if the speaker could not make it on our normal meeting night. After a discussion about more potential dates, Judy and Marty were going to research a little more to determine whether The Hub and Sherriff's Office might be available on Tuesday evenings other than the first Tuesday.

Communications: Lin Nary indicated she has been working on our Member Directory. It is almost done and will be in the same format as our 2015-16 Directory. She has also been working on the website. Barbara LeBlanc has indicated she will take over the responsibilities for updating our Facebook page from Lin.

Interest Groups: Diane Koditek, Interest Group Coordinator was not able to attend the meeting, but provided a status report. The board reviewed the report and felt that our branch has been very successful with interest group participation.

Public Policy: Nancy Stiles, Public Policy Chair described our participation in the AAUW grant funded public policy program. Ms. Stiles reminded the board of the October 11, 12, and 18th forums at the Brewery Arts Center that our chapter is co-sponsoring in collaboration with League of Women Voters, Sierra Nevada Forums and PFLAG. She provided the Board with copies of an AAUW Voter Guide that describes the support or non-support of Presidential, Vice

Presidential and U.S. Senate candidates in the 2016 election on various issues important to AAUW. She further indicated that AAUW National encouraged the branch to do outreach for voter registration. Ms. Stiles has forms for all counties and can take registration forms.

Policies and Procedures: Former branch President Jane Johnson updated the Board on by-laws and Policies and Procedures. A committee met last year and updated by-laws, but the National AAUW organization has made changes to mandatory by-laws and it will be necessary for the branch to follow through with insuring we meet those requirements. The branch does not currently have a Policies and Procedures manual. Ms. Johnson and President Panches have procured some sample reference materials for Policies and Procedures and would like to form a committee to review them during the upcoming year. It was determined that a committee would be formed and would prepare a document for Board review.

AAUW Research Findings: Ms. Panches distributed copies of the summary report, *Barriers and Bias: The Status of Women in Leadership*. This is the latest research completed by AAUW on the gender gap in leadership. Copies will be available at the WNC event on Wednesday, August 24th as well as at our membership brunch on September 10, 2016.

The meeting was adjourned at 8:45 PM.

Respectfully Submitted,
JoAnn Carpenter
Secretary